



## Ukrainian National Museum of Chicago - Museum Director

**Place of Employment:** 2249 W. Superior St., Chicago, IL 60612

**Employment Classification:** Full-time

**Salary:** Commensurate with experience

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The Ukrainian National Museum ("UNM") in Chicago is among the largest and oldest ethnic museums in the U.S. Founded in 1952, it is dedicated to preserving and sharing the Ukrainian immigrant's contribution to Chicago. Located in the West Town enclave of Ukrainian Village, the UNM houses extensive ethnographic, fine art, historical, library and archival collections. Frequently changing exhibits and various educational, musical and other public programs make the UNM a vibrant thread of the city's rich cultural tapestry. The UNM seeks a Director who will continue the excellence of the UNM's past and lead the institution to even greater growth in the years to come.

### Summary of Responsibilities:

- Collaborates with the Board of Directors ("BOD") to develop the UNM's strategic direction and establishes initiatives to implement the mission of the UNM.
- Manages the UNM's building, collection, daily operations, budgeting and finance, fundraising, marketing, PR, educational and public programming, and exhibition development.
- Manages the UNM's full- and part-time staff, interns and volunteers.
- Seeks grant opportunities and supervises all grant applications and projects.
- Directs the management, preservation and cataloguing of the UNM's collections and archive.
- Works with the BOD to develop plans for the UNM's exhibits.
- Reports to the BOD.

### Qualifications:

- Fluency in English and Ukrainian.
- Graduate degree in museum or related studies.
- Knowledge and understanding of Ukrainian art, geography, history, and culture, both in the diaspora and Ukraine.
- Previous experience in a museum or nonprofit organization.
- Knowledge of standards and best practices for museums, nonprofits, or similar organizations.
- Demonstrated ability to supervise and work collaboratively and successfully with museum staff, volunteers, and diverse public constituencies.
- Willingness to work full-time with a variable schedule, including weekends, as needed.
- Demonstrated excellence in writing and public speaking.

### Application Instructions:

Please submit resume and cover letter including salary requirements to:

[searchcom@ukrainiannationalmuseum.org](mailto:searchcom@ukrainiannationalmuseum.org)

Resumes will be reviewed on a rolling basis. No phone calls please.

The Ukrainian National Museum is an Equal Opportunity Employer.